

**MEMORANDUM OF DONATION  
TO JOHNSON COUNTY**

STATE OF TEXAS §

**KNOW ALL MEN BY THESE PRESENTS:**

COUNTY OF JOHNSON §

Comes now TALANA DAVIDSON, an individual (hereafter known as "Donor"), and Johnson County, Texas, (hereafter known as "Johnson County").

Whereas, Donor desires to donate personal property to Johnson County to enable Johnson County to exhibit and display said personal property in furtherance of Johnson County's preservation of historic culture resources and to display said personal property for the benefit of the citizens of Johnson County; and

Whereas, Johnson County is a political subdivision of the State of Texas which provides services for the citizens of Johnson County; and

Whereas, Johnson County is authorized to act and does act by and through the Commissioners Court of Johnson County, pursuant to V.T.C. A., Local Government Code Section 81.032 to accept donations of personal property.

**THEREFORE, DONOR AND JOHNSON COUNTY AGREE AND UNDERSTAND THE FOLLOWING:**

Donor does hereby offer to donate and transfer complete and absolute ownership to Johnson County the personal property listed and described on Appendix "A" annexed hereto and incorporated herein.

For a donation to be accepted by Johnson County, such donation, subsequent to being offered by Donor, must be accepted and approved in an open session of the Commissioners Court of Johnson County.

Personal Property donated to Johnson County may not be returned to the Donor after acceptance and approval by the Commissioners Court by Johnson County. Upon acceptance and approval by the Commissioners Court, complete and absolute ownership of the donated personal property transfers to Johnson County and is subject to the current laws of the State of Texas or as may hereinafter be amended.

This document contains all the terms and conditions between Donor and Johnson County.

TALANA DAVIDSON  
Printed Name of Donor

430 HCR 1430  
Covington, TX 76036

Talana Davidson  
Signature of Donor

1-7-13  
Date

Approved and Accepted By JCHC:

John Percifield  
John Percifield, Chair Date: 1-28-13

Approved and Accepted by:  
Commissioners Court

1/28/13 3-11-13  
Date

Roger Harmon  
Johnson County Judge,  
Roger Harmon

Rick Bailey  
Commissioner, Precinct 1  
Rick Bailey

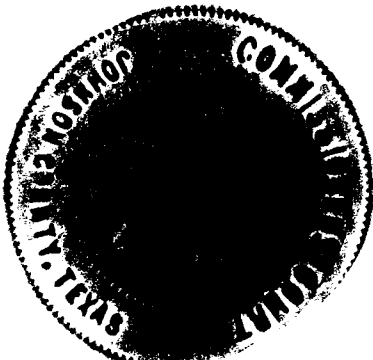
Jerry D. Stringer  
Commissioner, Precinct 3  
Jerry D. Stringer

Kenny Howell  
Commissioner, Precinct 2  
~~Troy T. Thompson~~ Kenny Howell

Don Beeson  
Commissioner, Precinct 4  
Don Beeson

Attest: Becky Williams  
Becky Williams  
Johnson County Clerk

3/11/13  
Date



**APPENDIX A  
LIST OF PERSONAL PROPERTY**

<b>Personal Property (Describe item in detail)</b>	<b>Estimated Value</b>
--	------------------------

- |   |                                   |
|---|-----------------------------------|
| 1. <u>Christmas ornament</u><br><u>Save old Claburn</u><br><u>First Edition 1997</u><br><hr/> <hr/> <hr/> | <u>\$ 5<sup>00</sup></u><br><hr/> |
| 2. <hr/> <hr/> <hr/> <hr/>  | <hr/>                             |
| 3. <hr/> <hr/> <hr/> <hr/>  | <hr/>                             |
| 4. <hr/> <hr/> <hr/> <hr/>  | <hr/>                             |
| 5. <hr/> <hr/> <hr/> <hr/>  | <hr/>                             |

**MEMORANDUM OF DONATION**

**KNOW ALL MEN BY THESE PRESENTS:**

Comes now the City of Burleson hereafter known as Donor and Johnson County, Texas, hereafter known as Johnson County.

Whereas Johnson County is a political subdivision of the State of Texas within Johnson County; and

Whereas Johnson County is authorized to act and does act by and through the Commissioners Court of Johnson County, pursuant to V.T.C. A., Local Government Code Section 81.032 to accept donations of property.

**THEREFORE:**

Donor does hereby donate and transfer to Johnson County the property described below:

1990 Intl Armored Vehicle – VIN 1HTSDTVN5LH212954

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Property donated is not subject to return to the Donor by Johnson County.

For a donation to be accepted, such donation, subsequent to being offered, must be accepted and approved by the Commissioners Court of Johnson County in an open session of the Commissioners Court of Johnson County.

Donor, by executing this Memorandum of Donation agrees and understands that this document contains all terms of the donation and this is not a contract.

City of Burleson

Printed Name of Donor (If Company or Business Entity)

Sandy Bradley, Purchasing Manager

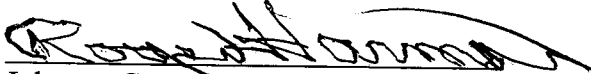
Printed Name of Donor's Authorized Agent

Sandy Bradley  
Signature of Donor or Donor's Authorized Agent

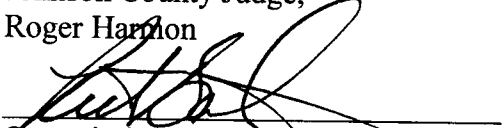
3/5/13  
Date

Approved and Accepted by:  
Commissioners Court

3-11-13  
Date



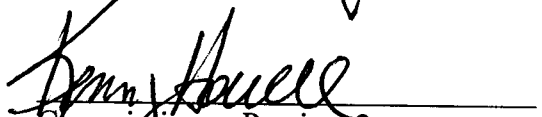
Johnson County Judge,  
Roger Harmon



Commissioner, Precinct 1  
Rick Bailey



Commissioner, Precinct 3  
Jerry D. Stringer

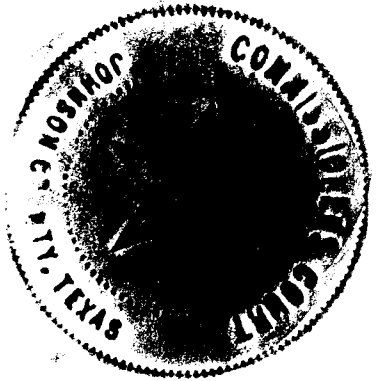


Commissioner, Precinct 2  
Kenny Howell



Commissioner, Precinct 4  
Don Beeson

Attest: Becky Williams 3-11-13  
Becky Williams Date  
Johnson County Clerk



**PARTICIPATION FOR COUNTY ROAD REPAIR**

**KNOW ALL MEN BY THESE PRESENTS:**

Comes now EOG Resources, Inc. hereafter known as "Participant" and Johnson County, Texas, hereafter known as "Johnson County".

Whereas Participant is extensively utilizing the roads of Johnson County, Texas for the economic benefit of Participant; and

Whereas Johnson County is a political subdivision of the State of Texas which maintains certain roads within Johnson County; and

Whereas Johnson County has limited resources for the maintenance of such roads; and

Whereas Johnson County is authorized to act and does act by and through the Commissioners Court of Johnson County, pursuant to V.T.C. A., Local Government Code Section 81.032 and V.T.C.A., Transportation Code Section 252.214 to accept property or funds for the purpose of maintaining roads in Johnson County.

**THEREFORE:**

Participant does hereby transfer to Johnson County the materials and/or pay the funds described below:

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1,772 Tons Road Base Material @ \$7,974.00

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It is the expectation of the Participant that the materials transferred and/or funds payed to Johnson County will be used for the repair, maintenance and upgrade of county roads or facilities described below; however, Johnson County makes no specific warranty for the use of the materials or funds.

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Johnson County Precinct 1

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Materials and/or funds are not subject to return to the Participant by Johnson County.

For a transfer of materials or a payment of funds to be accepted, such transfer or payment, subsequent to being offered, must be accepted and approved by the Commissioners Court of Johnson County in an open session of the Commissioners Court of Johnson County.

Funds shall be paid to the County for disbursement pursuant to any conditions delineated or approved by the Commissioners Court.

Participant, by executing this Participation for County Road Repair agrees and understands that this document contains all terms of the transfer of materials or payment of funds and this is not a contract.

Hans Duke - EOG Resources  
Printed Name of Participant (If Company or Business Entity)

Hans Duke  
Printed Name of Participant's Authorized Agent

[Signature]  
Signature of Participant or Participant's Authorized Agent

22 Jan 2013  
Date

Approved and Accepted by:  
Commissioners Court

3-11-13  
Date

[Signature]  
Johnson County Judge,  
Roger Harmon

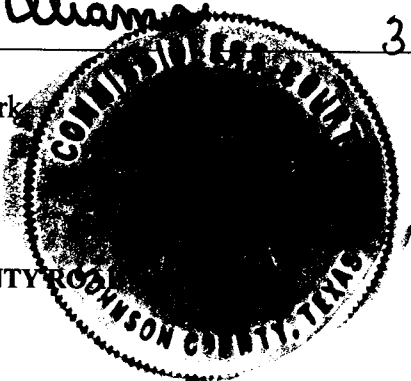
[Signature]  
Commissioner, Precinct #1  
Rick Bailey

[Signature]  
Commissioner, Precinct #3  
Jerry D. Stringer

[Signature]  
Commissioner, Precinct #2  
Kenny Howell

[Signature]  
Commissioner, Precinct #4  
Don Beeson

Attest: Becky Williams 3-11-13  
Becky Williams  
Johnson County Clerk



Approved by CC:

MAR 11 2013

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY  
FOR THE YEAR 2012-2013

On this the 11th day of March 2013, the Commissioner's Court, with the following members being present

Roger Harmon	-	County Judge
Rick Bailey	-	Commissioner Pct #1
Kenny Howell	-	Commissioner Pct #2
Jerry D. Stringer	-	Commissioner Pct #3
Don Beeson	-	Commissioner Pct #4

The following proceedings were had, to-wit:

THAT WHEREAS, theretofore, on September 24, 2012, the Court heard and approved the budget for the year 2013 for Johnson County, and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: Road & Bridge, Pct. #3 Department #: 017-614

TRANSFER TO:

LINE-ITEM NAME	NUMBER	AMOUNT
<u>Fees &amp; Services</u>	<u>0170-6140-54000</u>	<u>2,000.00</u>
<u>Dues and Conferences</u>	<u>0170-6140-54100</u>	<u>1,000.00</u>
TOTAL TRANSFERRED TO:		\$ <u>3,000.00</u>

TRANSFER FROM:

LINE-ITEM NAME	NUMBER	AMOUNT
<u>Operating Reserve</u>	<u>0170-6140-53970</u>	<u>3,000.00</u>
TOTAL TRANSFERRED FROM:		\$ <u>3,000.00</u>

EXPLANATION:  
Budget shortage

Department Head: Jerry Stringer Date: 2-21-2013

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

BY:   
Roger Harmon, County Judge

Date Received by County Judge's Office: \_\_\_\_\_ Date Received by Budget Coordinator: HM 3-4-2013



Approved by CC:

MAR 11 2013

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY  
FOR THE YEAR 2012-2013

On this the 11th day of March 2013, the Commissioner's Court, with the following members being present

Roger Harmon	-	County Judge
Rick Bailey	-	Commissioner Pct #1
Kenny Howell	-	Commissioner Pct #2
Jerry D. Stringer	-	Commissioner Pct #3
Don Beeson	-	Commissioner Pct #4

The following proceedings were had, to-wit:

THAT WHEREAS, theretofore, on September 24, 2012, the Court heard and approved the budget for the year 2013 for Johnson County, and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: S.T.O.P. Special Task Force Department #: 1110-6800

TRANSFER TO:

LINE-ITEM NAME	NUMBER	AMOUNT
<u>Equipment - Non Cap</u>	<u>1110-6800-56510</u>	<u>5,000.00</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
TOTAL TRANSFERRED TO:		\$ <u>5,000.00</u>

TRANSFER FROM:

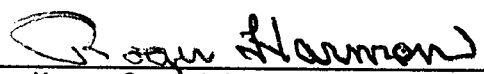
LINE-ITEM NAME	NUMBER	AMOUNT
<u>Technical Equipment</u>	<u>1110-6800-59160</u>	<u>5,000.00</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
TOTAL TRANSFERRED FROM:		\$ <u>5,000.00</u>

EXPLANATION:

Emergency purchase of a server

Department Head: Adam King Date: 2-18-2013

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

BY:   
Roger Harmon, County Judge

Date Received by County Judge's Office: \_\_\_\_\_ Date Received by Budget Coordinator: HM 3-4-2013

Approved by CC:

MAR 11 2013

IN THE MATTER OF TRANSFERRING OF BUDGET SURPLUS OF JOHNSON COUNTY  
FOR THE YEAR 2012-2013

On this the 11th day of March 2013, the Commissioner's Court, with the following members being present

- Roger Harmon - County Judge
- Rick Bailey - Commissioner Pct #1
- Kenny Howell - Commissioner Pct #2
- Jerry D. Stringer - Commissioner Pct #3
- Don Beeson - Commissioner Pct #4

The following proceedings were had, to-wit:

THAT WHEREAS, theretofore, on September 24, 2012, the Court heard and approved the budget for the year 2013 for Johnson County, and

WHEREAS, on proper application, the Commissioners' Court has transferred an existing budget surplus to a budget of a similar kind and fund. The transfer does not increase the total of the budget.

The following transfers to said budget are hereby authorized:

Department Name: Medical Examiner Department #: 0100-6430

TRANSFER TO:

LINE-ITEM NAME	NUMBER	AMOUNT
<u>Equipment Repair and Maint.</u>	<u>0100-6430-53440</u>	<u>250.00</u>
TOTAL TRANSFERRED TO:		\$ <u>250.00</u>

TRANSFER FROM:

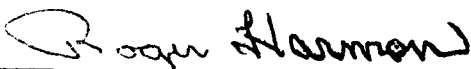
LINE-ITEM NAME	NUMBER	AMOUNT
<u>Medical Supplies</u>	<u>0100-6430-54220</u>	<u>250.00</u>
TOTAL TRANSFERRED FROM:		\$ <u>250.00</u>

EXPLANATION:

Create budget - repair camera

Department Head: Liesl Hoover Date: 3-5-13

THE COUNTY OF JOHNSON ROUND DOLLARS ONLY

BY:   
Roger Harmon, County Judge

Date Received by County Judge's Office: \_\_\_\_\_ Date Received by Budget Coordinator: HM 3-5-2013

Training / Seminar Approval Form

ORIGINAL

Department Name: Johnson County Justice of the Peace, Precinct 1

Seminar Name: New Rules of Justice Court

Purpose: Training on new rules - 82th Legislative Session

Place: San Marcos, TX

Date: 4/22/13

Who Will Be Attending:

Ronald McBroom

Brandy Wood

This Training/ Seminar is necessary for the following reasons:

- Required continuing education
- X Improve work performance
- X Job training
- Required certification

Attach Registration Form and Complete the following information:

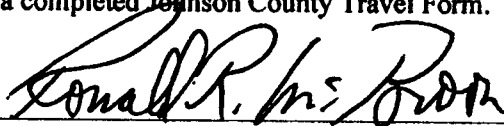
Amount of registration \$ 0.00                      Date registration is due 4/1/13

Return check to department head

X Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature:



**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

RECEIVED BY COUNTY JUDGE'S OFFICE

DATE: \_\_\_\_\_

Approved by CC:

APPROVED BY COMMISSIONER'S COURT:

MAR 11 2013

DATE: \_\_\_\_\_

**Training / Seminar Approval Form**

FEB 26 '13 AM 11:50

**ORIGINAL**

Department Name: Justice of the Peace, Precinct Three

Seminar Name: Net Data 24<sup>th</sup> Annual User's Conference

Purpose: Training

Place: 13340 Dallas Parkway Dallas, Texas 75240

Date: April 3, 2013 to April 4, 2013

Who Will Be Attending:

Christi Moss

**This Training/ Seminar is necessary for the following reasons:**

- Required continuing education  Job training
- Improve work performance  Required certification

**Attach Registration Form and Complete the following information:**

Amount of registration \$ 0.00 Complimentary Registration

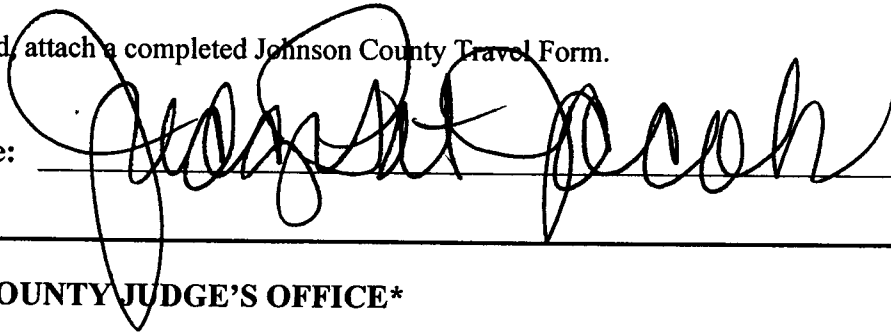
Date registration is due

Return check to department head

Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: \_\_\_\_\_



**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

RECEIVED BY COUNTY JUDGE'S OFFICE

DATE: \_\_\_\_\_

Approved by CC: \_\_\_\_\_

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_

MAR 11 2013

DATE: \_\_\_\_\_

**Training / Seminar Approval Form**

**ORIGINAL**

Department Name: District Attorney

Seminar Name: 2013 CRIMES AGAINST CHILDREN

Purpose: SEMINAR TRAINING

Place: Dallas, Texas

Date: April 16-19, 2013

Who Will Be Attending:  
Larry Chambless

**This Training/ Seminar is necessary for the following reasons:**

- Required continuing education
- Job training
- Improve work performance
- Required certification

**Attach Registration Form and Complete the following information:**

Amount of registration \$ 275.00                      Date registration is due ASAP

xxxReturn check to department head

Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: \_\_\_\_\_

**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

RECEIVED BY COUNTY JUDGE'S OFFICE                      DATE: \_\_\_\_\_

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_ **Approved by CC:** \_\_\_\_\_ DATE: \_\_\_\_\_

**MAR 11 2013**

**Training / Seminar Approval Form**

FEB 21 10:47 AM '13

**ORIGINAL**

Department Name: County Court at Law No. 2

Seminar Name: Net Data

Purpose: Continuing education

Place: Richardson, Texas

Date: April 2-4, 2013

Who Will Be Attending:

Maralyn Wheeler

**This Training/ Seminar is necessary for the following reasons:**

Required continuing education

Job training

Improve work performance

Required certification

**Attach Registration Form and Complete the following information:**

Amount of registration \$ 0

Date registration is due 3/15/13

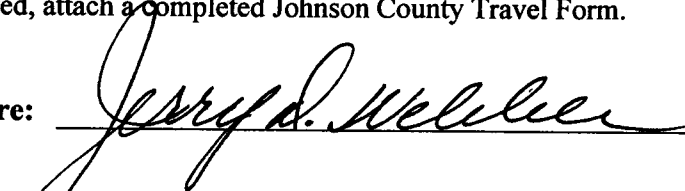
Return check to department head

*I have already registered*

Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: \_\_\_\_\_



**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

RECEIVED BY COUNTY JUDGE'S OFFICE

DATE: \_\_\_\_\_

**Approved by CC:** \_\_\_\_\_

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_

MAR 11 2013

DATE: \_\_\_\_\_

# Training / Seminar Approval Form

**ORIGINAL**

**Department Name:** Johnson County District Clerk

**Seminar Name:** 2013 GCAT Conference

**Purpose:** Government collections training and information sharing

**Place:** San Antonio, TX

**Date:** May 5-8, 2013

**Who Will Be Attending:**  
Christopher Taylor

**This Training/ Seminar is necessary for the following reasons:**

- |  |  |
|--|--|
| Required continuing education                                | <input checked="" type="checkbox"/> Job training |
| <input checked="" type="checkbox"/> Improve work performance | Required certification                           |

**Attach Registration Form and Complete the following information:**

Amount of registration \$ 215                      Date registration is due 4/3/2013

Return check to department head

Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

**Department Head Signature:** \_\_\_\_\_

**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

RECEIVED BY COUNTY JUDGE'S OFFICE                      DATE: \_\_\_\_\_

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_ Approved by CC: \_\_\_\_\_  
DATE: \_\_\_\_\_

MAR 11 2013

**Training / Seminar Approval Form** ORIGINAL

Department Name: Sheriff's Office

Seminar Name: NCIC/Basic Procedures Class

Purpose: Training

Place: Fort Worth

Date: March 18-20, 2013

Who Will Be Attending:  
Angela Casaus Rebecca Bostick

Jessica Cryer

**This Training/ Seminar is necessary for the following reasons:**

- |                               |                        |
|-------------------------------|------------------------|
| Required continuing education | XX Job training        |
| Improve work performance      | Required certification |

**Attach Registration Form and Complete the following information:**

Amount of registration \$ \_\_\_\_\_ Date registration is due \_\_\_\_\_

Return check to department head

Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: 

**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

RECEIVED BY COUNTY JUDGE'S OFFICE DATE: \_\_\_\_\_

Approved by CC: \_\_\_\_\_

APPROVED BY COMMISSIONER'S COURT: MAR 11 2013 DATE: \_\_\_\_\_



# Training / Seminar Approval Form

# ORIGINAL

Department Name: Sheriff's Office

Seminar Name: Homicide Investigators of Texas Seminar

Purpose: Training

Place: Corpus Christi, Texas

Date: March 25-28, 2013

Who Will Be Attending:  
Troy Fuller

**This Training/ Seminar is necessary for the following reasons:**

Required continuing education

Job training

Improve work performance

Required certification

**Attach Registration Form and Complete the following information:**

Amount of registration \$

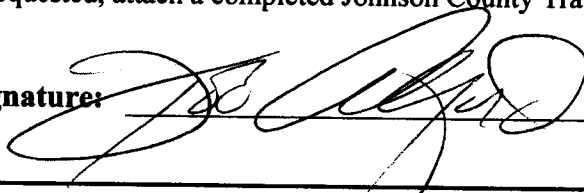
Date registration is due BEFORE MARCH 10, 2013

Return check to department head

Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: \_\_\_\_\_



**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

RECEIVED BY COUNTY JUDGE'S OFFICE

DATE: \_\_\_\_\_

**Approved by CC:** \_\_\_\_\_

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_

MAR 11 2013

DATE: \_\_\_\_\_

# Training / Seminar Approval Form

# ORIGINAL

Department Name: Sheriff's Office

Seminar Name: Homicide Investigators of Texas Training 2013

Purpose: Training

Place: Corpus Christi, Texas

Date: March 25-28, 2013

Who Will Be Attending:  
Terry Dalton

**This Training/ Seminar is necessary for the following reasons:**

Required continuing education

Job training

Improve work performance

Required certification

**Attach Registration Form and Complete the following information:**

Amount of registration \$ 200.00

Date registration is due BEFORE MARCH 10, 2013

Return check to department head

Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: 

**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

RECEIVED BY COUNTY JUDGE'S OFFICE

DATE: \_\_\_\_\_

Approved by CC:

APPROVED BY COMMISSIONER'S COURT: MAR 11 2013

DATE: \_\_\_\_\_

**Training / Seminar Approval Form ORIGINAL**

Department Name: Sheriff's Office

Seminar Name: Taser X26 & X2

Purpose: Training

Place: Lubbock, Texas

Date: March 27-28, 2013

Who Will Be Attending:  
Richard Hogan

**This Training/ Seminar is necessary for the following reasons:**

- |                               |                        |
|-------------------------------|------------------------|
| Required continuing education | XX Job training        |
| Improve work performance      | Required certification |

**Attach Registration Form and Complete the following information:**

Amount of registration \$ \_\_\_\_\_ Date registration is due \_\_\_\_\_

Return check to department head

Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature:  \_\_\_\_\_

**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

RECEIVED BY COUNTY JUDGE'S OFFICE

DATE: \_\_\_\_\_

Approved by CC: \_\_\_\_\_

APPROVED BY COMMISSIONER'S COURT: MAR 11 2013

DATE: \_\_\_\_\_

# Training / Seminar Approval Form

**ORIGINAL**

Department Name: Tax Office

Seminar Name: Texas School Assessors Association 46<sup>th</sup> Annual Conference

Purpose: Continuing Education

Place: Austin, TX

Date: 3/24/13 thru 3/27/13

Who Will Be Attending:  
Scott Porter  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**This Training/ Seminar is necessary for the following reasons:**

- Required continuing education
- Job training
- Improve work performance
- Required certification

**Attach Registration Form and Complete the following information:**

Amount of registration \$ 200.00                      Date registration is due 3/24/13

Return check to department head

- Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature: J. Scott Porter

**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

RECEIVED BY COUNTY JUDGE'S OFFICE                      DATE: \_\_\_\_\_

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_  
Approved by CC: \_\_\_\_\_  
DATE: \_\_\_\_\_  
MAR 11 2013

**Training / Seminar Approval Form**

**ORIGINAL**

**Department Name:** Personnel

**Seminar Name:** School for Local Government HR Professionals

**Purpose:** Management training to meet the challenges facing County Government

**Place:** College Station, TX

**Date:** April 2-4, 2013

**Who Will Be Attending:**  
Randy Gillespie

**This Training/ Seminar is necessary for the following reasons:**

- |                               |   |                        |
|-------------------------------|---|------------------------|
| Required continuing education | X | Job training           |
| Improve work performance      |   | Required certification |

**Attach Registration Form and Complete the following information:**

Amount of registration \$ 175.00                      Date registration is due (Will Invoice)

Return check to department head

Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

**Department Head Signature:** Randy Gillespie

**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

RECEIVED BY COUNTY JUDGE'S OFFICE

Approved by CC: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED BY COMMISSIONER'S COURT: MAR 11 2013 DATE: \_\_\_\_\_

**Training / Seminar Approval Form**

**ORIGINAL**

**Department Name:** Personnel

**Seminar Name:** 2013 County Management Institute

**Purpose:** Management training to meet the challenges facing County Government

**Place:** Austin, TX

**Date:** April 10-12, 2013

**Who Will Be Attending:**  
Brenda Slauson

**This Training/ Seminar is necessary for the following reasons:**

- |                               |                                     |                        |
|-------------------------------|-------------------------------------|------------------------|
| Required continuing education | <input checked="" type="checkbox"/> | Job training           |
| Improve work performance      | <input type="checkbox"/>            | Required certification |

**Attach Registration Form and Complete the following information:**

Amount of registration \$ 195.00                      Date registration is due March 18, 2013

Return check to department head

Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

**Department Head Signature:** Randy Gillespie

**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

RECEIVED BY COUNTY JUDGE'S OFFICE

Approved by CC:

DATE: \_\_\_\_\_

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_

MAR 11 2013

DATE: \_\_\_\_\_